

MON	TUE	WED	THU	FRI	SAT
	1 <b>OFFICE CLOSED</b>	2	3 Resume Basics 2:00 - 3:30	4	5
7	8	9 Interview 101 10:00 - 12:00	10 Interview 201 10:00 - 12:00 <b>CLOSING AT 1PM</b>	11 Mock Interviews 10:00 - 12:00	12
14 Hiring Event Prep Lab 2:00 - 5:00	15 Hiring Event Prep Lab 2:00 - 5:00	16 Hiring Event Prep Lab 2:00 - 5:00	17 <b>HIRING EVENT 10:00 - 4:00</b>	18	19
21	22 First Class Customer Service 2:00 - 3:00	23	24 Interview Essentials 2:00 - 4:00	25	26
28	29	30 Strengths and Passion Finder 1:00 - 3:30	31	<b>ALL EVENTS AND SERVICES ARE FREE AND OPEN TO THE PUBLIC</b>  Please call to register for events.	

**First Class Customer Service**

Learn ways to manage customer relationships.

**Hiring Event Prep Lab**

Prepare for the 5/17 hiring event in a group lab setting.

**Interview 101, 201 and Mock Interviews**

Short tips for having a successful interview and opportunities to practice your interview skills.

**Interview Essentials**

Learn how to use the STAR format to answer interview questions.

**Strengths and Passion Finder**

Create your own career path with the help of results from a strengths and passion finder assessment.

**Hiring Event**

Participate in onsite interviews with local companies.

**One-on-One Appointments and Walk-ins**

Schedule an appointment for help with these topics:

- Career exploration
- Resume basics
- Computer basics
- Cover letters
- Interviewing techniques
- Job search strategies
- LinkedIn
- Office skills/typing class
- Networking

**Services and information in Spanish is available by appointment.** Our center is open daily for use of the computer lab, access to self-directed job development resources, and walk-in service.

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 (515) 953-6456

 [facebook.com/dmconnectioncenter](https://facebook.com/dmconnectioncenter)

**YOU DONATE. WE TRAIN. JOBS EARNED. LIVES CHANGED.**